



**NATIONAL AGRICULTURAL RESEARCH ORGANISATION
NATIONAL SEMI-ARID RESOURCES
RESEARCH INSTITUTE(NaSARRI)-SERERE**

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MAAIF

Our Ref:.....
P. 1685

Your Ref:.....

15th March, 2023

The Director General, NARO
P.O. Box 295,
ENTEBBE

Thru: Director of Research,
National Semi Arid Resources Research Institute (NaSARRI)
P. O. Box 56,
SOROTI

Dear Sir,

RE: RENEWAL OF EMPLOYMENT CONTRACT

Reference is made to the provisions of section 3.8.2 of the NARO Human resources manual of staff Terms and Conditions of Service. The section requires that three months (3) before the expiry of a contract, an employee shall indicate in writing to the responsible authority their intention to enter into a new contract.

The purpose of this letter therefore is to inform you of my intention to enter into a new contract with NARO following the impending expiry of the current contract on 30th June 2023)

I will be grateful for your kind consideration

Yours faithfully,

Ereu Ochuga Samuel
TECHNICIAN

